

Stanton County Fair Board
PO Box 228
Stanton, NE 68779-0228
402-439-2003

Rental Agreement

Community Building: _____ Dining Hall: _____

Date: _____

Renter Name : _____

Address: _____

Phone: _____

This serves as a contract between the above listed person (Renter) and the Stanton County Fair Board. The Renter will have the use of the Community Building / Dining Hall on the date(s) specified above between the approximate hours of 6 A.M. and 1 A.M.

Rental Fees:

Community Building –

All day, per day \$350

Additional day for set up prior to event \$25 (if available)

Additional day for cleanup following event \$25 (if available)

Plus cash deposit of \$100 for county residents, \$250 for non-county residents

Dining Hall –

All day, per day \$100

Rules and Regulations

1. The rental fee must be paid at least two months prior to the event. An additional fee will be charged if there is any damage.
2. Do not use staples or tacks on the tables. Tape is permitted. Balloons are not allowed in the building when the heating system is turned on. No vehicles will be allowed in the building without the consent of the Fair Board. All decorations must be taken down, and the facility is expected to be cleaned and trash disposed of immediately after the event. Cleaning supplies are in the closet by the kitchen. Clean up includes the following:
 - a. Tables and chairs must be wiped off and put away.
 - b. All floors must be vacuumed, swept and damp mopped, as needed.
 - c. All restrooms must be cleaned, including sweeping, mopping the floors, cleaning the sinks, toilets, mirrors, and taking out the trash. Replace the trash bags in the trash cans.
 - d. If kitchen is used, this area should be completely cleaned including the sinks, mopping the floor, bagging and putting all trash out in the dumpster and replace the trash bags in the trash cans. Wash all counters, dishes, utensils and put away. Dirty towels should be left by the kitchen sink or in the basket.
 - e. The trash will be picked up from around the premises on the outside of the building, if needed.
 - f. Turn off all the lights when done.
 - g. Contact Nancy at 402-439-2003 to check building and return key.

3. Alcoholic beverages can be served. A special designated liquor license shall be required for events of over 100 people and shall be obtained two months prior to event. Those renting the hall must comply with all Nebraska State Laws and Stanton City Ordinances regarding the purchase, service, or consumption of alcoholic beverages by persons in attendance. Alcohol is not allowed outside of the building. No smoking is allowed in the building.
4. The kitchen is not a licensed catering kitchen. By signing this agreement the renter understands the Stanton County Fair Board is not responsible for food preparation and service because of the renter's event.
5. Any event must end by 1 A.M., except by special request approved by the Fair Board prior to the date of the activity.

Assumption of Risk and Release Agreement

In consideration of being allowed to use the above facility at the Stanton County Fairgrounds for my event, I hereby agree to be responsible for the cost of repairing any and all damages to the premises which may occur while the building is leased to the renter. All damage and repairs will be repaired at the discretion of the Fair Board. The renter agrees to and understands all conditions listed above.

I acknowledge and understand that the use of the facility involves risks, such as, but not limited to, the following: risk of property damage, bodily injury and possible death. These risks may result from the use of the facility, from the activity itself, from the acts of others, organization of an act or from the unavailability of emergency medical care. I hereby assume the risk of any bodily injury, death or property damage that might occur while using the facility. With the knowledge of the forgoing, and as an inducement of the Stanton County Fair Board to allow me to use the facility for an event, I hereby agree to indemnify, defend and hold harmless the Stanton County Fair Board, its divisions and subdivisions, including but not limited to their agents, staff and employees for claims filed against it arising out of my activities contemplated herein.

I hereby agree to indemnify and hold harmless the Stanton County Fair Board, its agents, staff and employees from any and all claims or causes of action which I may make or which might be made on my behalf by others or which might be made against me by others, arising from or related to my participation, including, but not limited to, death, injury, pain and suffering, medical costs, lost wages, destruction of property, attorney fees and legal expenses.

I/We acknowledge receipt of a copy of this agreement. The Stanton County Fair Board reserves the right to refuse service to anyone.

Signature of Persons Renting Facility _____
Date

Stanton County Fair Board Representative _____
Date

Rental Fees \$ _____ Date Paid _____

Keys delivered to Renter on _____ Returned _____

Community Building Location of equipment / supplies provided:

- Key located to left above front door to unlock doors. Please leave by door.
- Air conditioner controls are located below each unit. The key is attached to the rental key for opening the boxes. Please turn off when finished.
- Heating controls are located on the west wall (2 units). Please turn to lowest temperature when finished.
- Air conditioner and heater controls for the kitchen and bathroom are located on the east wall of the kitchen. Please turn off air conditioner in the summer and set to heat to 50 degrees in the winter.
- Light switches are located next to the front door and inside the kitchen door. The lights for the stage are located on the back of the stage.
- Fan switches are located on the back of the stage.
- Sound / microphone system – need to request the key for use and operation of the system prior to the event. A separate deposit may be required for use of the sound system.
- Tables and chairs are located under the stage and in the storage area between the bathrooms.
- 60 – 6’ tables (seat 360 people) these tables and chairs are located in the storage area between the bathrooms – please return these to the racks and put back
- 10 – 8’ tables (seat 80 people) these tables and chairs are located under the stage – please return these to the racks and put back
- 9 – 9’ wood tables; these tables are located along the walls
- 500 chairs – please return new chairs on racks with new tables
- Water serving pitchers - 15
- Coffee serving pitchers - 12
- Serving carts – 2
- Coffee pots – 2 serve 100 people each
- Trays
- Refrigerator – 2
- Microwave
- Miscellaneous utensils

Dining Hall Facility provides:

- Heating / Air conditioning control is outside the kitchen. Please turn off air conditioner when finished. Turn heat control to 50 degrees.
- Turn off all lights when not in use
- Tables – 15' wood tables (4), 8' wood table (1)
- Chairs – 70 chairs
- Coffee pot – 1 serves 30 people
- Refrigerator
- Stove / oven
- Miscellaneous utensils
- Coffee pitchers – 5
- Microwave